



“We Make it Right, The First Time, All the Time!”

HRD Employment Consultants & Multi-services, Inc.
www.hrdemployment.com

Year established : 1999 (Recruitment license valid until July 2032)

Industry sectors specialized in : Engineering and construction, Information Technology, Hospitality, Healthcare, Food & Beverage, Manufacturing, Accounting and Administrative service, Automotive, Sales & Marketing, Interior Design and Architecture, Shipbuilding

Countries of deployment: (currently, and within the last 5 years)

Japan	New Zealand	United Kingdom
Qatar, other <i>parts of the Middle East</i>	Australia	Saipan / Palau / Saipan
Indonesia	South Korea	Bermuda
Vietnam	Sweden	The Netherlands
Cambodia, other <i>parts of Asia</i>	Solomon	Vanuatu Islands
Uganda, other <i>parts of Africa</i>	Vanuatu Islands	Bangladesh

MS. NORA B. BRAGANZA

President & General Manager (2001- present)
HRD Employment Consultants & Multi-services, Inc



Overseas recruitment industry-affiliations :



President

Japan Employment Providers of the Philippines & Consultants' Association, Inc (JEPPCA)



(now: **PRIMA**) Founding member/

Head of Committee on Education & Welfare

Europe, Canada, Australia & New Zealand Employment Providers of the Philippines (**EC-ANZAEPP**)



Trustee and Committee Head on Education & Membership

Philippine Employment Agencies & Affiliates for Corporate Employers in the Middle East (**PEACEME**)

President of the Council of Leaders (COL)~ PRIME Alliance (an umbrella organization of 5 manpower associations)

Why deal with HRD?

For over 2 decades until now, our agency has been a trusted partner in the overseas manpower placement program. We have helped and still helps improve the lives of our migrant-recruits and their families, by facilitating access to decent overseas employment opportunities. Through our carefully-screened and properly-guided skilled workers, we have helped numerous overseas Employers accomplish various projects and undertakings.

Our BEST PRACTICES & CORE COMPETENCIES as a team :

- Recruitment of suitable candidates, based on client-Employers' manpower needs (Or, accommodating, readily-available candidates pre-appointed/nominated by Employers).
- Preliminary screening, technical evaluation and job-matching
- Free orientation for job-applicants, on job requirements, guidance on safe migration procedures, requirements and migration realities
- Guiding client-Principals on manpower placement procedures, including government-imposed documentation requirements and minimum employment conditions.
- Documentation for every client-Employer's accreditation with concerned Philippine government authorities under the Department of Migrant Workers (DMW).
- Assisting client-Employers during the screening process and job interviews.
- Document-verification, to ensure authenticity of, and accuracy of information on candidate's qualification documents
- Conduct of pre-employment briefings for selected job candidates including proper interpretation of Employer's policies and the contents of the employment contract
- Timely processing of candidates' required travel documents and exit clearances
- Conduct of settling-into-jobsite briefing and other pre-departure seminars for selected candidates
- Deploying job candidates (workers), to the overseas jobsite in a timely manner
- Airport assistance for departing and arriving workers, when needed
- Providing post-deployment services to deployed workers and to Principals or Employers, by maintaining an open communication line for them. We at HRD, makes ourselves available for consultation or assistance in resolving employment/placement-related issues (if any).

***FOR FURTHER INFORMATION ON HRD AS AN ORGANIZATION,
PLEASE VISIT OUR WEBSITE ~ WWW.HRDEMPLOYMENT.COM***

Should a foreign Principal/Employer requires the services of more than 1 licensed Philippine agency, HRD is proud to have affiliate-recruitment agencies in various industry associations, equally-capable and ready to work with us in supplying a larger pool of qualified candidates to Employers with bigger staffing requirements.